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Proceedings of the 7th meeting of the Governing Council of Mo School Abhiyan Parichalana Sangathan (MSAPS) held on 19.01.2021 at 03:30 PM in Mo School, Toshali Bhawan, Bhubaneswar

The 7th meeting of the Governing Council of Mo School Abhiyan Parichalana Sangathan (MSAPS) was held on 19.01.2020 at 03:30 PM under the Chairpersonship of the Chairperson, MSAPS in the Conference Hall of Mo School, Toshali Bhawan, Bhubaneswar. The list of members present in the meeting is at **Annexure-I**.

The State Project Director, OSEPA and Member Secretary, MSAPS welcomed all members and briefed on the meeting agenda. The Governing council ratified the post facto approval of the appointment of Vice Chairperson, Chief Operating Officer and Officer on Special Duty of the society.

While appreciating the efforts made by district administration, DEOs and all nodal officers in massive mobilization of alumni in the recent months, the Principal Secretary, School & Mass Education Dept., Govt. of Odisha, Sri Satyabrata Sahu, said that the prime objective of Mo School should be to facilitate engagement of alumni, mentors including senior officials at various level to ensure quality education in government schools and create more meritorious students in the state. He also advised the office of MSAPS to undertake effective monitoring of school level projects ensuring best available facilities for students with active collaboration of alumni and schools.

The Chairperson, Mo School Smt. Susmita Bagchi informed the house that to further strengthen the program, Govt. of Odisha has decided to include Mo School Abhiyan under the 5T initiative. She also said that the government has decided to accelerate the education system through various programs under Mo School Abhiyan. In this context, 100 schools across the 30 districts of Odisha with at least three schools from each district would be transformed into model schools this year. Smt. Bagchi also opined that apart from transforming 100 schools in the state into model schools, the timely implementation of the ongoing projects under Mo School Abhiyan will be given prime importance.

The Chief Operating Officer, MSAPS made agenda wise presentation highlighting the update and developments made after the last Governing Council meeting. After a threadbare discussion on different issues, schemes and developments following decisions were taken agenda wise.

1. Action taken report on the decisions of the 6th Governing Council meeting and ratification of the decision of Executive Council meetings.

The action taken report on the decision taken in 6th Meeting of the Governing Council held on 06.03.2020 (**Annexure II**) was discussed. The decisions of the meeting of the Executive Council held during the financial year 2020-21 were ratified. In the financial year 2020-21, six nos. of Executive Council meetings were held that have sanctioned projects worth Rs 57,49,28,383/- to 8877 project schools in 30 districts. Rs 19,16,49,814/- was received as contribution from alumni against which Rs 38,32,87,628/- was provided by government as matching grant.

2. Report on programme implementation

Programme	Status	Resolutions made/Decisions taken
Alumni and School Connect programmes	During this financial year, 1,82,000 alumni have been connected to schools under Mo School Abhiyan. Around 75000 new members have been added in the Mo School App. More than 5000 WhatsApp groups of alumni & Schools are formed. Meetings with alumni of schools were conducted on virtual mode even during the difficult COVID times.	Mobilization of 5 lakhs alumni by March 21 and connecting more than 25000 schools to the programme Draw up plans and undertake programmes with due approval of EC, MSAPS to Mobilize 12 lakhs alumni & 40,000 schools by March 2022. Explore the possibilities of putting up application for Guinness World Records as world's largest alumni network.
Mentor Connect Programme	100 mentors are identified to take up 100 schools across the State and initial discussion with individual mentors is under process.	Develop a note on School mentorship, Finalize the mentors for 100 schools and initiate the interface activities between mentors and school authorities by March 21.

Contribution	During the reporting period, the Executive Council had six meetings under the Chairpersonship of Principal Secretary, S & ME department. As on 24 Dec 2020, 30 districts have submitted school level project proposals for 8877 schools with a contribution of INR 19,16,49,814/	Ensure early release of matching grants to the project schools Send appreciation letters to good performing districts
Collaboration	Collaboration established with 4 no of International organizations and 7 no of National Originations. Mo School has taken up activities like code club, smart classroom, teachers capacity building and virtual learning program through various collaborations with national and international agencies.	Approved Undertake the programme implementation with due approval of EC.
Create	<p>The district level monitoring teams have reported (Jan 2021) that 15419 no of Schools have received fund, 7971 projects not started, 5707 no of projects are completed and schools have submitted the utilization certificate of Rs. 26.62 Crores.</p> <p>Three new activities have been added in the list of activities under the 'Human and Technology Enabled Intervention' head of Mo School Abhiyan's matching grants.</p> <p>Smart Classroom – Installation of smart classrooms in schools</p> <p>Robotics – As a club activity in secondary schools and CoE schools</p> <p>BaLA: Building as a Learning Aid as part of Child-friendly Elements.</p>	<p>Mo School team to ensure effective tracking of the implementation processes and complete the projects (below project cost of Rs 5 lakhs) by March 2021</p> <p>Closely monitor the high value projects directly and the work of district level monitoring teams on project supervision.</p> <p>The proposed activities (Smart Classrooms, Robotics and BaLA) are agreed to be part of Mo School Abhiyan and get the matching grants.</p>

3. Presentation and discussion on Plan for Jan- March 2021 and Annual Work Plan & Budget 2021-22

A. After a detailed discussion on the proposed plan for Jan -March 21 and Annual Work Plan 2021-22, the Governing Council approved the proposed plan for Jan -March 2021, Annual Plans for 2021-22 (Annexure II) and following focus areas in addition to ongoing programme areas.

1. Work with 100 schools @3 schools in each district for Inspirational Change in 1 year.
2. Student Adoption Programme, for enabling the Alumni & others to adopt @100 schools@ 1000 students.
3. Special drive for VIP adoption of schools. Encourage and tag MLA, MP, members of All India Service & State Service, Personnel in Corporate sector for adoption.
4. Create the profile of each students in the data base. Map the children of High Schools, every school to identify at least 2 outstanding students with adequate profiling so that the mentors can decide.
5. Recognition & award to teachers in a grand way that will Capitalise on the celebration of Pride.
6. Documentation of Mo School work through a Professional agency.
7. ASSET register to be put in Public Domain with a write up on the Asset.


B. Under the approved budgetary allocation for 2020-21 FY, following activities are approved for its roll out during Jan-March 2021.

1. Rolling out of 100 School Programme
2. Introduction of School Adoption and Student Mentoring Programme
3. Hiring of third-party agency for Photo & School level project documentation
4. Hiring of third-party agency for development of IEC Materials (Posters, Booklets, Documentary-AVs/ Print etc)
5. Audit of School Level Projects & Public disclosure of Expenditure
6. State Level Celebration – April 2021
7. Development and Publication of Coffee table book (2021 Edition)

C. The Governing Council approved the proposed budget for 2021-22 and advised the office of MSAPS to send request letter to State Government for allocation of Rs 50 Crores as matching grants and Rs. 7.188 Crores as operation grants (Annexure III).

4: Mo School Finance and Administrative Matters

Items	Proposed Action/ Suggestions	Resolutions made/Decisions taken
Approval of Audit Report	The Audit Report for the year 2019-20 is prepared by the Auditor and placed for GC approval.	• The GC approved the Auditor's Report for the year 2019-20.
Appointment of Auditors for 2021-22	The following agencies which are approved by S & ME Dept to undertake audit of the Society and school level projects for the years 2018-21 are hereby proposed to be appointed as auditors for the financial year 2021-22 in the same term and condition. 1. M/s PDR Associates 2. M/s Nalam Associates 3. M/s JK Senapati 4. M/s Bhasin Hota & Co	• The GC approved the list of Auditors for audit of the Society funds(Statutory and concurrence Audit) and the audit of Matching grants at school level for 2020-21.
Post-facto approval: Joining of officials	<ul style="list-style-type: none"> • Mr Prasant Kumar Rath, OES-I as Programme Officer, Mo School in addition to his original appointment as Asst Director, TE & SCERT • Mr. Himansu Bhusan Ojha, OES, as Programme Officer, Mo School • Mr. Jayakrushna Patra, OFS(I) as Finance Officer, Mo School in addition to his original appointment as AFA & Under Secretary, S & ME Department 	• Approved
Post -facto approval of expenditure	<ul style="list-style-type: none"> • An expenditure of Rs. Rs 1,34,50,033 (attached in the annexure 04) has been incurred by the office of the MSAPS during this financial year up to December 2020 and an amount of Rs Rs.20,92,86,065 has been disbursed to schools as matching grant. • The 6th GC in its meeting on 3 March 2020 has allowed to undertake expenditure related to the office of Chairperson under the available budget for the year 2020-21. An expenditure of Rs. 13,58,737/ may be allowed as post-facto expenditure in this regard. 	• Approved
Post-facto approval of third-party agencies	<p>Following Finance Department guidelines, MSAPS has hired M/s Oriental Security Services Ltd to provide 9 no of Human Resources(4 no of Office Assts, 1 no of Computer Programmer, 2 office help(one peon & one Sweeper) for MSAPS & 2 no of office support personnel's to Chairperson's office, with effect from 1st Sept 2020.</p> <p>Continuance of the services of M/s Executive Services to provide 3 no of Security Guards till hiring of an agency through GeM Process.</p> <p>Through open tendering process, M/s Unique Communication. M/s Nirupama Travels are selected for providing monthly rental vehicles & OTDC for car rental services</p>	• Approved
Opening of Account in SBI	In accordance to the Executive Council decision, the office of MSAPS has opened a saving bank account in State Bank of India, Main Branch, Bhubaneswar to transact the matching grants received from Govt.	• Approved
FCRA Registration	The office of MSAPS has been accorded the permission of Government to get the FCRA clearance from Ministry of Home Affairs, Govt of India for the Society.	The Office of MSAPS is allowed to apply for FCRA in April 2021.




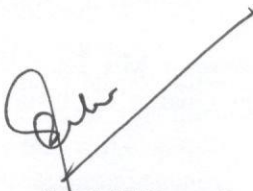
Extension of service: IDCOL Software Ltd contract on Operation Support Unit	<p>IDCOL Software Ltd is being hired as third-party service provider for Web portal and related human resources for Operation Support Unit (PMU) of MSAPS since 2018-19.</p> <p>The ISL may be requested to undertake bidding processes at their level to manage the AMC of the web portal, new modules to manage Student profiling & adoption programme and to depute below listed human resources starting 1st April 2021 for one more year</p> <ol style="list-style-type: none"> Database(MIS) Manager – 1 no Zonal Project Monitoring Officers – 3no Relationship Officers – 2 no, Documentation Officer (Communication Officer) – 1 no <p>The HR listed (a to d) are approved by Finance Department (for setting up a PMU). Considering the workload, from Jan 2021 two technical persons (one MIS Executive to manage Student Profiling & one Helpdesk Executive to manage telecalls related to School/Student Adoption Programme) may be requisitioned from IDCOL Software Ltd.</p>	• Approved
Return of Interest earned	In accordance to the Finance Department Circular, the Office of MSAPS has returned the interest earned from Savings Bank A/C deposits an amount of 97,97,901/- to Govt.	• Approved
Salary to Finance Officer	The salary of FO, Mr Jayakrushna Patra for the period Sept-Dec 2018, prior to his deputation period to the Society is paid. The payment of Rs 3,06,992/- towards salary may be approved by GC after concurrence of S & ME Department.	• GC advised the office of MSAPS to send the proposal to Govt for approval.

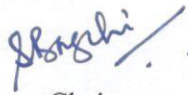
B. Mo School Finance (Matching Grants to School Projects)

Financial Year	Budget Allocation	Requisition Amount	Fund received from the Govt.	Matching Grant Released	Closing Balance
2018-19	Rs.70 Crores	Rs.59,92,38,523	Rs.52,94,36,686	Rs.33,29,87,906	Rs.19,64,48,780
2019-20	Rs.40 Crores	Rs.18,97,28,396	Rs.25,95,30,233	Rs.32,64,82,721	Rs.12,94,96,292
2020-21	Rs.35 Crores	Rs.38,43,70,122	Rs.34,99,42,652 -	Rs.20,92,86,065	Rs.27,01,52,879

The meeting ended with thanks to the Chair.


SPD, OSEPA & Member
Secretary, Mo School Abhiyan


Principal Secretary, S & ME Deptt &
Vice Chairperson, Mo School
Abhiyan


Chairperson,
Mo School Abhiyan

Action taken report on the decisions of the 6th Governing Council meeting

Programmes	Resolutions made/Decisions taken	Action
MSAPS-British Council collaborative pilot project on Communicative English	<ul style="list-style-type: none"> The modalities for second phase programme will be decided and the trained teachers in project schools will be advised to adopt the activities in the new academic session 2020-21. The language labs those are being set up in 20 selected schools under this collaboration will be strengthened during 2020-21 session. 	<ul style="list-style-type: none"> Second Phase commenced Language labs are being established in selected schools
MSAPS-Raspberry-Pi Foundation collaboration on digital learning	<ul style="list-style-type: none"> The representatives of MSAPS, IIIT and Raspberry Pi Foundation will meet on 13 March 2020 to deliberate on 2nd phase of the collaboration. This programme is to be extended to 200 schools during 2020-21 academic session. 	<ul style="list-style-type: none"> Collaboration Letter issued Programme is extended to 200 schools
Jolly Future Foundation-Building a learning environment for English in early grade	<ul style="list-style-type: none"> The GC approved the proposal of undertaking the programme in the schools of three districts, Ganjam, Nayagarh, Keonjhar and Bhubaneswar Municipal Corporation area. The GC advised to get the materials vetted by TE & SCERT. The Jolly Future Foundation to supply the materials on their cost to Blocks by June 2020. The teacher training programme will be undertaken in collaboration with OSEPA and will be completed by July 2020. 	<ul style="list-style-type: none"> Programme got delayed due to COVID 19 pandemic.
Revamping 100 years and 50 years old schools-Infrastructure, Teacher Capacity, Aspirational Programmes for Students	<ul style="list-style-type: none"> Mo School will develop a comprehensive and holistic school plans for each school and work with school authorities in getting the administrative approvals for implementing the components by Infosys Foundation. The overall co-ordination and monitoring will be done by office of MSAPS. As part of another support from Infosys Foundation, Agastya International Foundation is going to train 716 no of Science & Mathematics teachers (Preferably from 100- & 50-years old schools) TA/DA of participating teachers from Odisha will be borne from SSA. The "Activity-based career guidance and career counselling kit" which is developed by CEMCA will be contextualized and to be used for selected Odisha government Schools as pilot. 	<ul style="list-style-type: none"> Delayed Detailed reports in Agenda 6
Web hosting through OSDC	<ul style="list-style-type: none"> To take services from State Data Service Center to host the Mo School Application and hiring services from the developer (agency) for backend programming services of Mo School App. 	<ul style="list-style-type: none"> Completed
Hiring of OSU	<ul style="list-style-type: none"> Restructuring of OSU in line with approval of Finance Dept 	<ul style="list-style-type: none"> Completed
Special Drive to connect Alumni to schools for Special Learning Camps	<ul style="list-style-type: none"> 19 districts those have not completed the Alumni Connect programme Other districts will complete these activities between 1st & 15th April 2020. The GC advised the office of MSAPS to get the MoU signed with Pratham and to start the programme from 1 April 2020. The GC approved the proposal to conduct the programme with 5000 volunteers from BGVS/Pratham and 200 Resource Persons (Monitors). The GC allowed the office of MSAPS to bear the cost for printing of materials, TA/DA of monitors provided by Pratham & BGVS, training expenses for state level orientation of RPs (Monitors). 	<ul style="list-style-type: none"> MoU Signed Implementation delayed Detailed reports in Agenda 6

Library Project in 1000 schools	<ul style="list-style-type: none"> • The GC approved a budget of Rs 10 lakhs to undertake the demonstration model inclusive of setting of library. • MSAPS in collaboration with DMF/ CSR/ OSEPA will develop 30 district level Children's resource center and 314 Block Level Resource Centers. • The GC advised MSAPS to look forward for service volunteering from individuals/ organizations to run these centers. 	<ul style="list-style-type: none"> • Delayed • Detailed reports Agenda 6
Monitoring of School level projects	<ul style="list-style-type: none"> • The GC advised to accelerate the implementation of projects and to put up the monitoring dashboard in place starting April 2020. 	<ul style="list-style-type: none"> • District & Block level monitoring teams formed and accelerated the school level project monitoring • Detailed in Agenda 6
Engaging four nos of political appointees (2 peons), 1 Chowkidar. 1 diarist)	<ul style="list-style-type: none"> • GC approved the proposal and advised office of MSAPS to hire the four nos of political appointees (2 peons), 1 Chowkidar. 1 diarist) and to bear the cost related to hiring of staffs to Chairperson's office out of operational fund of MSAPS. 	<ul style="list-style-type: none"> • Completed
Hiring of Service Agencies:	<ul style="list-style-type: none"> • The GC allowed to take services from State Data Centre to host the MO School Application. The GC allowed to hire services of the Application developer- Glynk Pvt Ltd to provide AMC and Backend support for one year, • The GC advised office of MSAPS to complete the hiring of services in an early date. 	<ul style="list-style-type: none"> • Under Process
Opening of new Saving Bank accounts for FCRA financial operation and transfer of existing accounts	<ul style="list-style-type: none"> • Transfer the Bank A/C to SBI after approval from Chairperson, Mo School 	<ul style="list-style-type: none"> • Completed

Annual Budget 2021-2022

S No	Budget Head & Activities	In Lakhs (INR)
1	Programme Documentation & Dissemination	107
a	Hiring of agencies/institutions to undertake project documentation including AVs	70
b	Hiring of agencies for monitoring and concurrent evaluation of school projects	17
c	Workshop for sharing of best practices and innovative programmes with district level functionaries (State & Zones)	10
d	Publications: Quarterly Newsletter and publications including Coffee Table Book	10
2	Working with designated Departments & Hiring of Third-Party Agencies	167
a	Management of Web Site, Web News Portal, Payment & SMS Gateway	17
b	Management and maintenance of Mo School App and Social Media handles	20
c	Organisation of 360* Campaigns (IEC, Mass Media, AV, Outdoor Campaigns etc.)	50
d	Managing Data: Web-based Project Monitoring System through third-party agency and Programme Management Unit	80
3	Organisation of Events & Programmes	130
a	State-wide/district-level events: Recognition of good work by Dist/ Schools/ Teachers	60
b	Programme Innovation: Programme related to students for becoming wholesome individuals (School Adoption, Student Mentoring) School Library promotion, Public disclosure Programme, Alumni Talk etc	50
c	Exchange Programme for district officials facilitated by Alumni living outside of Odisha including foreign countries	20
4	Programme Management Expenses	146
a	Society Staff Remuneration and TA/ DA expenses of staffs & office bearers	58
b	Expenses related to office & hiring of Human Resources for Chairperson's office	10
c	Expenses related to HR hiring through third-party Agency (Support HR and security)	38
d	Office contingencies, telephones and electric charges	10
e	POL, hiring of vehicles for MSAPS and Chairperson's office	30
5	Recurring Office Expenses	53
a	Furniture, Fixtures, Office Equipment, Utilities & Yearly AMCs	15
b	Help Desk, Internet leased lines, etc.	8
c	Project Evaluation & Audit Charges (Office and School level Audit)	30
6	Programme Monitoring Expenses at District Level	115.8
a	Hiring of Technical Support for DEO through third-party @ Rs. 13,000 x 12 months x 30 districts (Wherever required)	46.8
b	District level contingencies including Internet connectivity @ Rs. 3000/year x 30 districts	9
c	Mobilization and programme monitoring expenses for dists @ Rs. 2 lakhs x 30 districts	60
	TOTAL	718.8