Proceedings of the 19th meeting of the Executive Council of Mo School Abhiyan Parichalana Sangathan (MSAPS) held on 04.12.2020 at 05:30 PM in the office chamber of Principal Secretary, S & ME Department

The 19th meeting of the Executive Council of Mo School Abhiyan Parichalana Sangathan (MSAPS) was held on 04.12.2020 at 05.30 PM in the office chamber of Principal Secretary, S & ME Department under the Chairpersonship of the Principal Secretary, S & ME Department-cum Chairperson, Executive Council, MSAPS. The list of members attended the meeting is attached in **Annexure-I**.

The Chief Operating Officer, MSAPS made agenda wise presentation. The Executive Council discussed on the presentation, and decisions taken thereof are as follows:

SL No	Agenda for discussion	Description/Status	Decision Taken
1	Action taken report on Last Executive Council Meeting decisions	The brief action taken report on the decisions of the 18th Executive Council meeting was presented.	The EC ratified the action taken report and instructed the officers of Mo School to take further necessary action as detailed at **Annexure II**.
		Fixation of fund release timeline	The EC decided to limit the fund release period to 20 days from the day the requisition is submitted to S & ME dept. Sanction from S & ME dept will be made within 3 working days, release from Treasury by Director, SE will be done within 3 working days and fund release to schools from Mo School will be completed within 12 working days.
2	Discussion, review and approval on project proposals submitted by the districts	**a. Proposals from District Level Committees:** 2657 Submissions recommended by 28 District Level Committees (DLCs) for sanction of matching grant by Executive Council and to release Rs. **7,17,00,416/-** as detailed at **Annexure III**.	The EC approved 2657 submissions of 28 DLCs as detailed at **Annexure III**. The EC instructed Mo School to submit the requisition to S & ME Department after verification and release the matching grant of Rs. **7,17,00,416/-** after scrutiny of bank details. The EC also instructed to rework compliances of 157 schools from 14 districts and release of matching grant can be made after approval from Member Secretary, MSAPS.
		b. Approval of Detailed Project Reports(DPRs) and execution of civil construction related to Mo School Projects	The EC decided to entrust the approval of Detailed Project Reports of Mo School Projects to Dist Collector cum Chairperson, DLC, in addition to present responsibilities of finalization of executing agency. The Chairperson, DLCs may consider giving work order of project execution to School's Alumni cum govt empaneled Civil Contractor(C Level) on the recommendation of Project Implementation Committee of the school.
		c. Post Facto approval of project revisions: The office of MSAPS has made approval to 10 no of schools for change in project activity and the same was placed for post-facto approval of EC. Nakhaur UGUP School, Bangida H/S, Bangida, Krushna Nagar PPS, Dihapur PS, Govt. Girls H/S, Bolagarh, JAMUJHARI UPS, Raghunathpur P.S, Govt. UPS,Sahaspur Syed Mamataz Ali Govt HS, Jadupur (all from Khurdha district), Govt. UPS Bhatigaon (Bargarh)	The EC gave the post-facto approval to the revisions approved by the office of MSAPS, subject to adherence to Mo School Abhiyan guidelines.
3.	Report on the progress of Programmes and Partnership	**Alumni Connect programme:** a. Database updated and 188,375 no of alumni database is maintained. b. The number of registered users in the Mo School App has grown from 55000 to 70638 since last EC. c. Project status updates have been sent to 30 schools. Alumni connect mails and Mo School newsletter has been sent to 400 alumni of non-project schools. d. 18500 alumni got connected to schools.	Noted and approved. The EC advised Director, SE and Director, Elementary Education to instruct DEOs to form a Campaign Core team at District and Block level to accelerate the alumni connect activities in districts. The EC advised the office of MSAPS to get the database of alumni contributors from districts while receiving proposals and develop a proper database.

		Alumni & Institutional Connect Programme for CoE/ Heritage Schools a. Alumni Connect programmes were organised by 17 CoE schools. b. Zoom meetings with all 101 schools of 30 Districts have been conducted. Infrastructural data and fund required for CoE schools are compiled in a format and shared with SATH team. Individual meeting with Dist Collectors on CoE Schools is planned by office of Chairperson, Mo School.	Noted. The EC advised the office of MSAPS to initiate development of DPR for each school(for all basic requirements) with support from Works Department for schools located in Urban bodies and PR Department schools located in rural areas. However, it was decided to continue alumni mobilization in these schools and undertake Mo School projects for infrastructure development.
		Library in a Box Programme: Mo School had discussion with Anugul, Sundargarh and Balasore district administration to roll out the Library in a Box programme	Noted.
		Virtual Learning Programme: MOOC for teachers (Science and Mathematics): MOOC on Science and Mathematics is being planned to get rolled out on 9th Dec 2020.	Noted and approved.
		Collaboration with Tata Trust & Livolink Foundation: Govt has approved the proposal. A planning meeting is scheduled in 2nd week of December 2020 to finalise the workplan for the partnership.	Noted and advised the Mo School team to initiate the joint programme in an early date.
		Collaboration with Infosys Foundation: Vendor identification and work contracting process has begun from Infosys Foundation end for 5 schools.	Noted.
		Collaboration with ThinkZone: ThinkZone has submitted a proposal to undertake the activities in Anugul Block in collaboration with DMF & Mo School Abhiyan. The EC may consider approving the proposal and advise the DLC, Anugul to consider a collaboration with ThinkZone.	Noted and approved.
		Promoting digital literacy in CoE Schools- Collaboration with Raspberry Pi Foundation : Raspberry Pi foundation has initiated following activities 1. Training of new Teachers through virtual mode 2. School level planning with CoE Schools for rolling out the programme	Noted and approved.
5	Report on the progress of School level Projects	The office of MSAPS reported on the implementation status of projects sanctioned up to 15th EC approvals. Out of the sanctioned projects,6019 projects are reported completion, UC receipt of Rs 20,45,81,212, 7465 projects reported work in progress and 1440 projects reported work not started.	The EC advised the office of MSAPS to give the topmost priority on monitoring of the sanctioned projects. The Director, SE and Elementary Education were requested to jointly write a D.O letter to DEOs to form monitoring teams with 5-6 teachers at Dist and Block level for undertaking the project monitoring of schools, until the schools reopens. All DEOs will be requested to undertake regular reviews on the project implementation and sending the Monthly Progress Report to office of MSAPS. The Principal Secretary, S & ME Dept directed the officials of MSAPS to put up the update on the project monitoring in next DEO meetings for wider discussion. It was also decided that at the office of MSAPS, a special team comprising of one technical Assistant, 2 Helpdesk support staffs under the direct supervision of the Programme Officer(projects) will devote full time on project implementation monitoring work.

6	Finance and Administrative Matters	**I. Status of Fund Utilization and UC:** The office of MSAPS has incurred an expenditure of Rs 393.51 lakhs and an advance of Rs. 175.21 placed to DEOs against the receipt of Rs. 997.5 in the operation account. Similarly, it has disbursed an amount of Rs 8004.41 lakhs to schools against the receipt of Rs. 8687.93 lakhs in the Matching Grant Account. Received UCs of Rs 2045.80 lakhs.	The Executive Council instructed the office of MSAPS to have virtual meetings with DEOs and ensure all pending UCs with DEOs are settled.
		II. Mobile App Annual Maintenance and Management Contract: The EC in its 15th meeting has allowed the office of MSAPS to issue the contract to the developer after getting the technical and financial validation by E & IT department. E & IT Dept has validated a set-up fees & data migration to OSDC server for INR 500,000. It was proposed to undertake a negotiation with the developer on the maintenance fees for unlimited users and place the hardware/ server maintenance with OCAC. The EC was also requested to approve the proposal for shifting the application to OSDC server and the proposed Annual Maintenance and Management plans with the developer and OCAC.	Noted and approved.
		III. Adherence to Finance Department Circular on expenditure rationalization in the wake of economic downturn due to COVID 19: The office has temporarily reduced the support staffs from 11 nos to 9 after receiving the Finance Department Guidelines. Considering the expansion of the programme s and new guidelines on increased limit to operation cost by Finance department, the EC was requested to consider repositioning a post of Technical Assistant through outsourced agency and repositioning Documentation Officer in PMU (through the service provider)	Noted and approved
		IV. Functioning of a Helpdesk for Mo School Abhiyan: In view of the regular quarries from alumni and schools on Mo School Abhiyan and monitoring of sanctioned projects, the Executive Council was requested to approve engagement of 2 Data Entry Level support staffs(as per Finance dept agreed rate) through MSAPS's third party agency for a period of 6 months initially to run the Helpdesk and undertake calling to alumni and schools.	Noted and approved.
		V. Pilot Programme on Robotix Learning in CoE Schools: SakRobotix Lab, a robotics Start-up located IIT Bhubaneswar has submitted a proposal to admit Robotics learning as one activity under MSA which can be initiated with Alumni contribution. The EC was requested to consider inclusion of this activity for secondary students as part of 'Club Activity" under Mo School Abhiyan.	Noted and approved.
		VI. Development of a series of Alumni Talk in Video format: A series of Alumni talks in Video format from Alumni from Odisha Schools is being planned in line with 18th EC decision. The EC was requested to approve the proposal to undertake this programme expenses under budget head: programme documentation and dissemination.	Noted and approved. It was decided to develop 20 videos on pilot basis within a month time and place before the next EC.

Shri Satyabrata Sahu, IAS, Principal Secretary to Govt. & Vice-Chairperson, Mo School Abhiyan Parichalana Sangathan emphasized on the monitoring of sanctioned projects by DEOs and office of MSAPS. The Executive council lauded the efforts of districts like Gajapati, Balasore, Kalahandi, Cuttack, Nuapada and Sundargarh, for taking strong initiatives in mobilising alumni and leading the programme on such a massive scale even during the pandemic. It was decided to send appreciation letters to District Collectors of these districts and also letters to Kandhamal, Rayagada, Puri, and Sonepur for making more efforts to accelerate the programme.

The meeting ended with a vote of thanks to the Chair

OSD & Convener, EC,
Mo School Abhiyan

SPD, OSEPA & Member Secretary,
Mo School Abhiyan

Principal Secretary,
S & ME Deptt-Cum Chairperson, EC,

List of Annexures

Action taken report on last Executive Council meeting decisions   **Annexure II**

Sl No	Activities/ Programmes	Last EC Decision/ Suggestion	Present Status
1	Action taken report on Last Executive Council Meeting decisions	Director, Secondary Education to take steps for early release of matching grant from Treasury. MSAPS to complete the disbursement of Matching grant to all schools within 15 days of receipt of matching grant.	**Completed:** The office of MSAPS has released matching grants (15th-17th) EC to 801 no of schools (Rs.6.15 Crores) after receiving the grants from Govt. Grants to 174 no of schools will be released after cross checking of bank details and clearance of compliances.
		The EC asked the office of MSAPS to take appropriate steps to integrate the district follow ups on project implementation and UC submission process monitoring with State Nodal Officer's system.	Virtual meetings were organised with DEOs and BEOs of 23 districts to discuss the project implementation and UC submission during Nov 2020.
2	Discussion, review and approval on project proposals submitted by the districts	The EC approved 1606 submissions of 25 DLCs and instructed Mo School to release the matching grant of Rs. **4,92,82,136/-** after scrutiny of bank details. The EC also instructed to rework compliances of 109 schools from 17 districts and release of matching grant can be made after approval from Member Secretary, MSAPS.	**Under Process:** 18th EC Matching Grants yet to get released from Treasury. **Under Process**
3	Post Facto approval of project revisions	The EC gave the post-facto approval to the project cancellation for 2 schools and revisions for 3 schools. The EC advised the MSAPS officials to adjust the amount in the requisition for 18th EC to Govt.	**Completed**
4	Report on the progress of Programmes and Partnership	**Alumni Connect programme:** The EC advised the office of MSAPS to undertake intensive programme to mobilize alumni in minimum of 25000 schools by March 2021, create alumni committees in all Mo School project schools to support implementation and monitoring of projects, make the evidence of alumni participation in Mo School portal.	**Under Progress:** Two letters from Member Secretary's desk has been sent to DEOs to undertake mobilisation. 21 no of virtual meetings were organised with DEOs and BEOs of 23 districts to discuss the mobilisation of alumni and Alumni Connect programme.
		Alumni & Institutional Connect Programme for CoE/ Heritage Schools The EC advised the office of MSAPS to mobilise alumni for schools those are identified with funding difficulties and to coordinate with DMF. OMBARDC District authorizes for funding for infrastructure development of CoE Schools	After 18th EC meeting, alumni Connect programmes were organised by 17 CoE schools. Chairperson, Mo School had discussions with Dist Collectors of 7 districts on mobilisation of fund for CoE schools. Dist Collectors of Anugul, Puri, Sundargarh, Keonjhar, Bhadrakh and Balasore have agreed for raising sponsorships.
5	Report on the progress of School level Projects	The EC advised the office of MSAPS to monitor school-wise progress and to work with DEOs and BEOs to speed up the implementation and UC submission. The Chairperson, EC asked the office of MSAPS put up the issue in DEO review meeting.	**Ongoing;** The office of MSAPS is conducting telecalls for obtaining the progress update and also conducting review meetings with HMs through Virtual mode. A report on progress is put up for EC's consideration (agenda no 6)
6	Adjustment of excess amount sanctioned to schools from the amount to be sanctioned	The EC advised to make adjustment in requisition of fund considering the approval made to the cancellation of 2 projects and revision of 3 project.	**Completed:** The office of MSAPS has placed the fund requisition letter to S & ME Department after deduction of excess amount. Completed the process of recovery from schools.

7	Status of Fund Utilization and UC	The Executive Council instructed the office of MSAPS to accelerate the initiative in collecting the UCs from DEOs.	**Ongoing:** The office of MSAPS has collected UC amounting to Rs. 247.8 lakh towards Matching Grant in last 15 days. DEOs are being constantly monitored for submitting UCs early.

Annexure III
School Level Proposals Received from Dist Collectors cum Chairperson, DLC

SI No	District	No of Submissions	Donor Contribution	Mo School Contribution	Total Contribution	Compliances
1	Angul	14	472901	945802	1418703	
2	Balasore	80	3592100	7184200	10776300	.
3	Bargarh	99	1616752	3233504	4850256	1
4	Bhadrak	11	575200	1150400	1725600	
5	Bolangir	6	772280	1544560	2316840	
6	Boudh	6	102521	205042	307563	
7	Cuttack	165	2175913	4351826	6527739	
8	Deogarh	5	750055	1500110	2250165	
9	Dhenkanal	12	505306	1010612	1515918	
10	Gajapati	442	5372735	10745470	16118205	5
11	Ganjam	127	1517010	3034020	4551030	54
12	Jagatsinghpur	15	438800	877600	1316400	1
13	Jajpur	64	1304576	2609152	3913728	
14	Jharsuguda	46	1272547	2545094	3817641	6
15	Kalahandi	220	3607769	7215538	10823307	
16	Kendrapada	6	1046878	2093756	3140634	
17	Keonjhar	5	249100	498200	747300	1
18	Khordha	29	473243	946486	1419729	4
19	Koraput	300	833400	1666800	2500200	1
20	Malkanagiri	48	165030	330060	495090	3
21	Mayurbhanj	34	634910	1269820	1904730	1
22	Nabarangpur	194	868715	1737430	2606145	
23	Nayagarh	28	346500	693000	1039500	7
24	Nuapada	101	1592677	3185354	4778031	
25	Puri	5	307000	614000	921000	
26	Rayagada	48	425401	850802	1276203	2
27	Sonepur	12	158460	316920	475380	5
28	Sundergarh	535	4672429	9344858	14017287	66
		2657	**35850208**	**71700416**	**107550624**	**157**